



# TARA GUTGUTIA MONTESSORI

(Montessori Wing of Dhanbad Public School)

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## PROSPECTUS





## **DHANBAD PUBLIC SCHOOL**

### **EXECUTIVE COMMITTEE**

PRESIDENT	: Mr. Sharat Dudani
VICE PRESIDENT	: Mr. Shambhu Nath Agarwal
SECRETARY	: Mr. Sumat Kr. Jain
JL. SECRETARY	: Mr. Sailesh Agarwalla
TREASURER	: Mr. Krishna Kumar Gupta
JL. SECRETARY	: Mr. Anil Kumar Gutgutia

### **MEMBERS**

Mr. Jugal Kishore Rathi	Mrs. Urmila Gutgutia
Mrs. Anita Agarwal	Mrs. Manjari Gutgutia

### **EX-OFFICIO**

Mr. Kailash Prasad Agarwalla	Mr. Ram Prasad Katesaria
Mr. Gagan Dudhani	Mr. Ramesh Ritolia
Mr. Binod Kumar Tulsyan	Mr. Om Prakash Kasat

## **SHIKSHA VIKAS TRUST, DHANBAD**

### **MANAGING BOARD OF TRUSTEES**

<b>PATRON</b>	: <b>Sri Dr. P. N. Gutgutia</b>
CHAIRMAN	: Mr. Kailash Prasad Agarwalla
VICE CHAIRMAN	: Mr. S.S. Choudhary
HONY. SECRETARY	: Mr. Gagan Dudhani
HONY. TREASURER	: Mr. Rajendra Bansal

### **MEMBERS**

Mr. Chandra Mohan Agarwalla	Mr. Krishna Kumar Gupta
Mr. Ram Prasad Katesaria	Mr. Ashish Agarwalla
Mr. S. K. Kanoria	Mr. Shambhu Nath Agarwalla
Mr. Sharat Dudani	Mr. Binod Kumar Tulsyan
Mr. Sailesh Agarwalla	Mr. Anil Kumar Gutgutia
Mr. Ramesh Ritolia	Mr. Om Prakash Kasat
Mr. Inder Mohan Menon	Mr. Rajendra Bansal
CA. Anil Kumar Agrawal	Mr. Balram Gupta



## TARA GUTGUTIA MONTESSORI

### SCHOOL PHILOSOPHY

At Tara Gutgutia Montessori, we educate young children to develop their own initiative and natural abilities through practical play. The child's mind between the time of birth and six years of age is described as absorbent mind. The child at this age has the tremendous ability to learn and assimilate from the world around him without conscious effort. We recognize and take advantage of this highly perceptive stage through the introduction of materials and activities specially designed to stimulate the intellect.

The child works at her own optimum level in an environment where beauty and orderliness are emphasized and appreciated. A spontaneous love of work is revealed as the child is given the freedom within the boundaries to make her own choices.

A Montessori teacher is a trained facilitator in the classroom, always ready to assist and direct. She stimulates the child's enthusiasm for learning, without interfering with the child's natural desire to teach himself and become independent. The child works through his individual cycle of activities and learns according to his own unique needs.





## OUR VISION -

Let the child explore, experience and create

## OUR MISSION -

The complete development of the child preparing him for life's diverse experiences.

The Nursery Section is specifically designed for the children aged between  $2\frac{1}{2}$  and  $3\frac{1}{2}$  years.



The number of children in each class is approximately 30 with two teachers to ensure individual attention. The Nursery class room furniture and equipment is scaled down in child's size and is within easy reach.



There is nothing in the "prepared environment which the child cannot see or touch. The child has the freedom to move and to choose any activity capturing his interest." The Montessori guide naturally stimulates child's learning without interfering with his natural desire to teach himself.



Forming the habit of taking nutritious food and learning table-manners



This system awakes the child's spirit, imagination and allows him to choose his activities. It helps the child to observe, question and explore ideas independently.



# THE SCHOOL

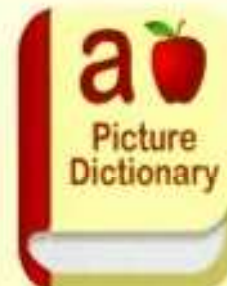
## **CURRICULUM (Nursery)**

**Exercises of Practical Life :** For the development of fine motor skills, the children perform activities related to the refinement of physical and motor movements like – watering and care of plants, clothespin clamping, folding napkins, handling of dressing frames etc. Favourite activities include drawing, colouring and craft. Yoga, dance and games help in the development of gross motor skills.

**Sensorial Activities :** Develop and sharpen his senses like Gustatory, Tactile, Chromatic and Dimensional through intelligent exploration of the material world.

**Mathematical Ability :** Helps in the understanding of numbers and its application in arithmetical operations aided by Montessori apparatus like geometrical solids, shapes, abacus, sandpaper numbers and number rods.

**Language Development :** Oral activities like story telling sessions, rhymes and conversation develop the consciousness of the spoken language which is composed of various sounds.





## CURRICULUM – L.KG & U.KG

This programme is designed for the children aged  $3\frac{1}{2}$  -  $4\frac{1}{2}$  and  $4\frac{1}{2}$  -  $5\frac{1}{2}$  years respectively. Learning while playing is the sole motto of this section. Using innovative teaching methods, children are taught reading, writing and number work.



**Language Development :** Language is the essence of the development of the child because it enables him to communicate with others and to understand when others communicate. Learning of language runs parallel with other activities in the classroom. When the child can listen, speak, read and write, he is ready to hold the key of knowledge.

**Mathematics :** Concepts ranging from units, tens, hundreds, thousands to addition, multiplication, subtraction and division are taught with the help of bead bars, other teaching aids and games.



**Environmental Science Activities:** These activities are nature based and include the study of the immediate environment consisting of the study of types of dresses, animals, plants, flowers, fruits etc. Love, respect and care of the environment is emphasized.

**Art :** Drawing, colouring, collage and pasting are just some of the activities to develop aesthetic abilities, to encourage creativity and to have fun.

**Music and Dance:** The weekly lessons provide the child an opportunity for Singing and Dance.

**Physical Activities :** These are absolutely necessary for the healthy development of students. The children jog, walk, run and swim. They even gain the experience of witnessing, touching and even trying their hands on Table Tennis, Badminton, Basketball and Skating.

**Smart Classes :** Smart classroom facilities aid the natural instinct of inquisitiveness and stimulate it with enhanced interest.







## NATURE & CULTURE

Kalavati Udyan enhances the beauty of “Dhanbad Public School”. The lush green open space, a pool of water, variety of trees and flowers and a hut depicting “Mini Jharkhand” together create among the students, a concern for plants and rich cultural heritage of Jharkhand State.



## MEALS :

We are concerned with health of the children committed to our care. Healthy, nutritional and varied vegetarian meal helps in the balanced growth of the children.



## CELEBRATIONS :

To inculcate the feeling of unity and brotherhood and respect for the values, different festivals such as Independence Day, Republic Day, Gandhi Jayanti, Raksha Bandhan, Janmashtami, Diwali, Christmas etc. are celebrated.







## ADMISSION

The application for admission must be filled in the form provided by the school. If a child is admitted during the month, fees for the whole month will have to be paid.

The class to which a child is admitted is decided exclusively by the school. The school reserves the right to reject or admit any child notwithstanding anything stipulated in this prospectus.

## SCHOOL FEES

**I. Parents are requested to follow any of the following modes:**

**Step 1.** Go on to website "www.dhanbadpubicschool.edu.in",

**Step 2.** Click on "online Payments" icon just at the top of the page.

**2. Online Fee payment - Mobile Based Solution**

**Step 1.** Go to play store/ App store & download add " Eduqfix"

**Step 2.** Use your credentials sent on your registered mobile no. to sign in.

**Step 3.** Go on to menu option & select payment options.

**Step 4.** Select the fees to be paid & click on " Pay Now "

**Step 5.** Proceed to pay.

**3. Online Fee payment - www.eduqfix.com**

**Step 1.** Please log on to [www.eduqfix.com](http://www.eduqfix.com) & click on the payments login & enter user credentials sent on your registered mobile no.

**Step 2.** On the top you will find " Payments" option Click on payment option and select fee under dues Then click on pay now.

**No cheque/ NEFT payment will be accepted.**

## LEAVE RULES

1. No leave will be granted without a written application from the parents/guardians. Grant of leave on account of birthday, marriage, feasts and similar other reasons will be at the Principal's discretion.
2. Continuous absence for more than 15 days without leave will be treated equivalent to withdrawal of the student from the school and his/her name may be struck off the rolls. A medical certificate should be produced for absence due to contagious or infectious disease.

## WITHDRAWAL

1. The following conditions should be fulfilled before a pupil can be withdrawn
  - a. A clear calendar month's notice or a month's fee in lieu of such notice has been given.
  - b. All the dues of the school have been settled.
  - c. Transfer certificate will be issued only after fifteen days of the fulfillment of the above mentioned conditions.
2. **A student should join the school in the new session on the first working day, otherwise his/her name may be struck off the roll without notice.**

## VALUABLES

It is not advisable for students to bring valuable articles to the school. The school will not be responsible for the loss of books, valuables etc. They are advised to bring their belongings in a bag or case that can be properly locked.



## **ACCIDENTS**

Though the school takes all normal precautions for the safety of the students, it does not take any responsibility for accidents.

## **VISITING HOURS**

Parents are concerned about the progress of their wards. They may meet the class teacher on the 1st Saturday of every month between 8:00 a.m. and 9:00 a.m.

## **UNIFORM**

Checkered Skirt / Half pants and white half sleeved shirt  
Easy to remove sandals (Nursery)  
White socks and black shoes (L.KG and U.KG)  
V-neck red pullover with school monogram and blue stripes on the sleeves and neck

## **SCHOOL RULES**

1. Parents and Guardians will be bound by the school rules in all respects, which may be changed from time to time. In all matters of dispute, the decision of the Principal shall be binding on the Parents/Guardians.
2. The parents of the students coming to school by private means should collect their wards on the allotted time. The school is not responsible for the safety of students after school timings.
3. Students should be habitually clean and always be neatly dressed. The school uniform should be worn on all working days. Students who are not in proper uniform may not be allowed to enter their class rooms.
4. Non-Sikh boys should get their hair cut at regular intervals.
5. Students should not leave the class without the permission of the teacher. They should also not leave the school premises without prior permission from the Principal.
6. No books (other than text books), newspaper, periodicals may be brought to the school.
7. Parents are advised not to give money to their wards to buy edibles etc. from the hawkers outside the school premises.
8. Lending or borrowing money or other articles is not permitted.
9. It is strictly forbidden to throw anything at anyone.
10. Students should maintain strict discipline while going from one class to another.



11. Care must be taken to preserve the school property. Students are expected to make good the damages to furniture, library books or any other asset.
12. Private tuitions are strictly discouraged by the school authorities.
13. Regular attendance is compulsory. Students who remain absent from class with some valid reason should get it entered in the school diary by their Parents or Guardians.
14. **All the students should reach the school before the start of Morning Assembly. Students who come late may be denied entry.**
15. **Students will not be allowed to go back from the school before the closing time except in case of emergency.**
16. **It is strictly prohibited to bring Eraz-ex to the school.**
17. Bringing sharp objects such as Blades, Knives/forks etc. to the school is strictly prohibited.
18. The name, class and section of the pupil should be clearly marked on all his/her belongings. Blazers and Jerseys should also bear marked label indicating the name of the student.
19. Students should not give gifts to the teachers.
20. Parents are advised not to send their children to the school when they are suffering from any contagious disease like chicken pox, measles, mumps, whooping cough or conjunctivitis.  
The following prescribed quarantine period must be observed —
  - Chicken pox - Till the complete falling of scabs
  - Measles - Two weeks after the rash disappears
  - Mumps - 15 days
  - Conjunctivitis - till the complete recovery (about a week).
21. Students are not allowed to bring any medicine to the school without the knowledge & permission of the concerned authority.
22. No student will be allowed to go to his/her relative's house from the school without the prior written permission of the Principal and the consent of the parents.
23. For your child's safety, we request you to carry your **Parent Identity Card** whenever you come to school. Entry to the school premises is subject to the submission of the card at the entry gate. This is for strict compliance.



# GLIMPSES OF ANNUAL DAY 2016











Tara Gutgutia Montessori

Reaching The



International Standard in Teaching

TGM

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Gutgutia  
Montessori

